

**WASHINGTON TOWNSHIP MUNICIPAL AUTHORITY
MINUTES
JULY 15, 2010**

CALL TO ORDER

The regular meeting of The Washington Township Municipal Authority was called to order by Chairman Michael Krestynick at 6:01 p.m. on Thursday, July 15, 2010, at the Washington Township Municipal Building. The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Michael Krestynick, David Davidson, John Wynne, Jr., John Backenstose, Ernest Gehman, Susan Brown, Administrator, Michael Setley, Esquire, Stuart Rosenthal, P.E., Gilmore & Associates, Inc. Bob Maul, BWM. There were five (5) members of the public in attendance this evening.

Absent: David Davidson arrived at 6:18 p.m.

TAPING OF MEETING

The meeting was recorded as an aid in the preparation of the minutes. It was noted that no one was taping the meeting other than the Administrator this evening.

APPROVAL OF JUNE 17, 2010 MEETING MINUTES

Mr. Krestynick asked for any questions on the minutes from the June Board meeting. A motion was made by John Wynne and seconded by Ernest Gehman to approve the minutes as prepared for the June 17, 2010 meeting. **No public comments received.**

All ayes

Absent: David Davidson

PRESIDING OFFICER

TREASURER'S REPORT

Mr. Wynne stated there was a joint committee meeting held last week and requested an executive session. Chairman Krestynick stated a balance sheet and income statement has been provided by Doug Bleadon on the financial standing of the Authority. Chairman Krestynick asked that all Board Members review this information.

Mr. Wynne reported a requisition for \$50,000 has been made for the payment of bills. This is about \$25,000 more than usual. The quarterly payment to Bally is \$17,400 and \$8,000 in contingencies. Currently there is only \$36,724. available in the Clearing Account which is not enough to cover the \$50,000 transfer however there has been a recent receipt of \$14,000 from routine collections and it is expected by the end of the month there will be more than enough receipts to cover the \$50,000.

July 15, 2010

Mr. Wynne explained the difference between the current year to date balance of \$65,103.12 and the prior month year to date balance which was a decrease of \$269,500 due to four transactions. The first was the June Debt Service payment of \$332,718.75 which was off-set by an additional amount transferred from the Support Fund of \$52,300. There were also the June receipts of \$30,094.94, the payment of \$6,630 for payment by a Developer for the purchase of one EDU and finally the addition of \$7,000 to the Builder Escrow Account. This is a total decrease of almost \$270,000.

The Support Fund has been drawn-down \$229,300 against an available amount of about \$900,000 and of that amount \$177,000 was what was needed for the December 15, 2009 debt service payment and \$52,300 was needed for the June 2010 debt service payment. There is a debt service payment due December 15, 2010 of \$577,718.75. Mr. Wynne has asked Doug Bleam to put together a monthly estimate of what funds will be needed to make this December payment.

ENGINEER'S REPORT

Act 537 Plan Update Reimbursement Application:

The Reimbursement Application for the Act 537 Plan Update is ready to be submitted to DEP. The application must be signed by the Chairman and notarized. The total reimbursement requested is \$20,958.12 which is 50% of the total cost and it will be several months before payment would be received.

Treatment Plant:

Mr. Rosenthal stated he is awaiting the installation of the sludge decant piping and the chlorine tank weirs.

I & I:

The night time manhole measurement last night and flows were not as high as they were expected to be but there are a few sections with increased flows. There were elevated flows in the area of newer homes on Wilt Road and also along the East side of Weinstein Road from County Line Road. Mr. Rosenthal also stated there were some unusual things discovered such as a pipeline at the pump station that goes off in one direction toward the woods. There is nothing coming through the pipe and this pipe is not shown on any plan. There is a line that comes across through an easement to Wilt Road and there is a junction manhole. At that location there is a 10" pipe that comes into the manhole that is capped at the bottom of the manhole and above the 10" pipe there is an 8" pipe that comes in and that pipe is just dripping and is not a proper connection. A report will be submitted prior to the next meeting with recommendations for follow up.

West Tract:

It was reported some lateral inspections have been completed and this week some manhole adjustments will be completed prior to paving.

Mr. Wynne questioned if Mr. Rosenthal is part of the discussions of the re-phasing of the West Tract and Mr. Rosenthal stated he was unaware of any re-phasing. Mr. Kreystynick informed the Board of Mr. Mingey's plans to downsize the phases. Mr. Mingey stated it

July 15, 2010

is for the same number of homes but they would be completed in smaller increments. The next phase of 15 homes has received the recommendation of the Planning Commission and the next step would be to receive approval from the Board of Supervisors. Mr. Mingey stated he would be looking to purchase 37 EDU's in the very near future.

Public Comment:

Laura, Spring Valley Village, asked what the outcome was with Montco Fence? Mr. Rosenthal explained there has not been any response from Montco Fence and they continue to pay for all the connections.

BWM REPORT

It was reported the plant is doing fine and flow is down by about 40%. Mr. Maul also reported the sampling is being done under the new guidelines and have not had any problems. There are now two (2) effluent and two (2) influent samples per month. BWM has an automatic sampler which is being used at another project that will be coming to an end. The sampler will be brought to the WWTP and be used for influent samples.

Mr. Maul reported a power outage on June 25th at the Weinsteiger Pump Station due to a squirrel however it took ten (10) hours for Met Ed to arrive to make the repair. Thank you to Brian Mohr for delivering the generator to the pump station. Mr. Maul suggested contacting Met-Ed to discuss the priority level of the facility and to make them aware that we do not have an on-site generator. Bob indicated there is a loss of power alarm at the pump station.

SOLICITOR'S REPORT

Mr. Setley reported the executed agreement with the Derstine's was received however the agreement with the Kapp's has not yet been received.

Mr. Setley also reported the Municipal Lien has been satisfied for 1774 County Line Road.

Mr. Setley stated Resolution No. 17-July-02 would need to be passed with respect to the Declaration of Taking.

A motion was made by John Wynne and seconded by David Davidson authorizing the Solicitor to file the Declaration of Taking in the Treichler matter. **No public comments received.**

Ayes: Michael Krestynick

John Wynne

David Davidson

Nay: Ernest Gehman

Abstained: John Backenstose

Mr. Setley stated an executive session would be needed because of the potential for litigation.

NEW BUSINESS

UNFINISHED BUSINESS

- Utility Billing-There was no new information provided. The Administrator explained the problems continue with the current billing company. Mr. Setley stated a decision would need to be made no later than the September meeting in order to give the proper notice to end the contract. Mr. Wynne questioned if there was any response to Mr. Bucolo's request for account information and the Administrator explained that account information was provided however this did not include the history of the accounts. The Billing Edit list does include a previous balance and current balance for each customer. Chairman Krestynick explained the system that Bally Borough uses for their billing is one of the billing systems currently being looked at by WTMA. If WTMA used the same system possibly an arrangement could be worked out for assistance with billing from Bally if needed. The Board again reviewed the software proposals for the utility billing. Mr. Setley stated this board does not have a \$15,000 a year problem they have a \$12 million dollar a year problem and need to make sure the receivables are well handled. Mr. Wynne stated monthly billing needs to be considered and Mr. Setley stated that monthly billing will increase the billing expense but needs to be considered. Chairman Krestynick also pointed out First States is not doing the job and has not been attempting collections for quite some time. Mr. Krestynick stated he would like to bring the billing back in house for better control. Mr. Setley suggested the Administrator come up with a plan by the next meeting to show the Board how this could work.

Public comment:

Laura, Spring Valley Village, stated the new billing system should be started at the same time as the notice is given to First States so you are running a parallel billing system.

- Hydrant painting-*ongoing*

PUBLIC COMMENT

None

COMMUNICATIONS

RESOLUTIONS

A motion was made by John Wynne and seconded by John Backenstose to adopt all resolutions as stated on the July agenda. **No public comments received.**

All ayes

Public Comment:

Mr. James Treichler, Apple Street, questioned who will be paying the legal fees associated with the Declaration of Taking? Mr. Setley stated initially the Authority will.

July 15, 2010

There is no other arrangement to have anyone else pay any of the costs at this point. Mr. Treichler stated even though the Authority is in the financial shape that they are they are going to use the Municipalities money to fight for a private developer. Mr. Setley stated it is to fight for additional connections. Mr. Treichler stated there was no guarantee when the Developer bought this land. Mr. Krestynick stated the Authority has the right of first refusal of all EDU's.

EXECUTIVE SESSION

Executive session was called at 6:58 p.m. to discuss possible litigation. The regular meeting reconvened at 7:50 p.m.

ADJOURNMENT

A motion was made by David Davidson and seconded by Michael Krestynick to adjourn the meeting at 7:50 p.m. **No public comments received.**

All ayes

Respectfully submitted,

Secretary, David P. Davidson