

**WASHINGTON TOWNSHIP MUNICIPAL AUTHORITY
MINUTES
JUNE 17, 2010**

CALL TO ORDER

The regular meeting of The Washington Township Municipal Authority was called to order by Chairman Michael Krestynick at 6:05 p.m. on Thursday, June 17, 2010, at the Washington Township Municipal Building. The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Michael Krestynick, John Wynne, Jr., John Backenstose, Ernest Gehman, Susan Brown, Administrator, John Bucolo, Esquire, Stuart Rosenthal, P.E., Gilmore & Associates, Inc. There were two (2) members of the public in attendance this evening.

Absent: David Davidson

TAPING OF MEETING

The meeting was recorded as an aid in the preparation of the minutes. It was noted that no one was taping the meeting other than the Administrator this evening.

APPROVAL OF MAY 20, 2010 MEETING MINUTES

Mr. Krestynick asked for any questions on the minutes from the May Board meeting. A motion was made by John Wynne and seconded by John Backenstose to approve the minutes as prepared for the May 20, 2010 meeting. **No public comments received.**

All ayes

Absent: David Davidson

PRESIDING OFFICER

TREASURER'S REPORT

Mr. Wynne reported a \$23,000 decrease between the month of May and year to date April due to two major transactions. \$28,000 disbursement on monthly expenses off-set by \$5,000 of collections which trickled in during the month of May. Mr. Wynne indicated on page 4 the footnote indicates Barto Industries did not come thru with their committed purchase of fourteen (14) EDU's as indicated in their letter of May 4th. There was no requisition required for the month.

ENGINEER'S REPORT

Sludge Decant Piping:

Engineer Rosenthal explained three quotations were received for the Sludge Decant Piping project. The three quotations were received from Miller Pump Systems for \$9,575.00, Longacre Company for \$9,925.00 and Almeida & Hudak Utility Contactors

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for \$13,500.00. The Engineer's recommendation is to award the contract for this work to Miller Pump Systems.

A motion was made by Chairman Krestynick and seconded by John Wynne to award the Sludge Decant Piping project to Miller Pump Systems in the amount of \$9,575.00.

All ayes

Absent: David Davidson

Chlorine Contact Tank:

Mr. Rosenthal stated a price quote was received from MGK Industries for the installation of new chlorine contact tank weirs and baffles at a higher elevation.

A motion was made by John Backenstose and seconded by John Wynne to award the chlorine contact chamber work to MGK Industries at the quoted price of \$3,952.00.

All ayes

Absent: David Davidson

West Tract:

Mr. Rosenthal reported the contractor has finished installing the new portion of pipe and storm water work is being done this week. It was discussed that at this time Mr. Mingey does not have enough money in his escrow account to cover the current engineering bill and Mr. Mingey has been made aware by request for additional escrow money.

Mr. Gehman asked if BWM is responsible to maintain the pump stations and/or the treatment plant as far as weed control and grass mowing. Mr. Krestynick stated he did not think it was in their contract. Mr. Gehman stated the weeds at the pump stations are very high. Mr. Krestynick stated the township crew mows the grass at the treatment plant. The Administrator was asked to contact Bob and request they take care of the weeds.

Mr. Rosenthal asked if Mr. Maul reported a pump being down at the Swamp Creek pump station and the Administrator stated she did not think Bob reported a pump down. Mr. Rosenthal will contact Mr. Maul regarding the pump.

BWM REPORT

Report submitted by Mr. Maul prior to the meeting this evening. Mr. Maul was not in attendance.

SOLICITOR'S REPORT

Mr. Bucolo stated the First States contract runs through the end of the year with a ninety (90) day notice to terminate unless there are for cause reasons to terminate or a breach of the contract. The Administrator explained various issues with First States during this billing period and also past billing cycles. The Administrator also explained there seems to be a lot of employee turnover at First States which adds to the problems since new people are constantly being trained and making a lot of mistakes. First States are not making any collection attempts or sending out late notices on past due accounts.

Mr. Wynne stated he is concerned what type of service will we receive when the ninety (90) day notice is given. The Administrator explained the WTMA currently does not have any customer account information and is dependent on First States to return the account information at the conclusion of the contract. The Administrator has been trying to get the account information from First States with no luck.

Public comment:

Laura, Spring Valley Village, asked how does the Authority know that everyone who should be getting billed is actually being billed. The Administrator explained she does receive a billing edit list prior to the bills going out which she reviews and approves prior to the bills being released however this list does not include all the needed information. Laura also asked how information is received on new accounts. The Administrator explained by working with the Township a system has been put into place so when a permit is issued a copy is given to the Authority Administrator which generates a property file. A Certificate of Occupancy is not issued without a connection permit being issued by the Authority.

R.A.T.S. Litigation:

Mr. Bucolo indicated an offer is supposed to be made by Attorney Logan. Mr. Bucolo also stated there are some follow up questions to the documents that have been sent. The Administrator will have to submit to a deposition.

NEW BUSINESS

A PA One Call was received for 79 Laura Drive for a fence installation at the rear of the property directly across Route 100 from Longacre Dairy. Since Bob Maul is on vacation the Township Roadmaster Brian Mohr, has been handling the PA One Calls for the Authority. Brian discovered there is a sewer line that runs on the property line between 79 and 75 Laura Drive and an existing fence at 75 Laura Drive is already on top of the sewer line and well within the easement. This line was installed with the original sewer work through an easement given to the Authority by Mr. Lipton. This line serves Longacre Dairy.

It was suggested obtaining a maintenance agreement with both property owners. If for some reason this pipe needs to be replaced or repaired the fence will need to be removed and replaced at the property owner's expense. It was requested the Administrator speak with the property owner and explain the situation and also to provide the property owner information to John Bucolo so he can send the maintenance agreements to both property owners.

UNFINISHED BUSINESS

- Hydrant painting-*ongoing*
- Utility Billing-handouts were given to all members for their review. A comparison of services was given so board members can see how much we are currently paying, the proposed cost from Dallas Data Systems and the cost to do the billing in house. The Solicitor expressed some concern with the

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Administrator having enough time to do the billing in house and it was explained the Administrator no longer does any township work. Mr. Wynne stated his concern is being key person dependant and possibly there could be a back up person in the event the Administrator is out for any length of time. Master Meter Systems is the same billing system currently used by Bally Borough and possibly some type of back up plan could be worked out with them. Mr. Wynne also stated the Authority should consider contemporaneous billing as well. Mr. Kresynick stated a decision does not have to be made tonight however given the fact there is a ninety (90) day notice needed, a decision must be made soon. The next billing cycle would be the first week in September. The data conversion is a cost of over \$3,000 however the data conversion can be completed by the Administrator to save money. Bally chose to do their own data conversion which took about eight (8) full hours. Mr. Bucolo will contact First States by phone and request the customer account information. Mr. Krestynick asked everyone to review the information and be prepared to come to the next meeting and make a decision regarding the billing system.

PUBLIC COMMENT

None

COMMUNICATIONS

Copy of letter dated 5/20/10 regarding the Treichler matter from John Bucolo to Larry Sager. The Deceleration of Taking has not yet been filed and Mr. Bucolo will follow up on this matter. Mr. Gehman asked if Mr. Rotelle is involved in the Deceleration of Taking and if there is any cost to him and it was stated no it will only cost the Authority and Mr. Treichler. Mr. Krestynick stated Rotelle bought \$500,000 worth of EDU's that cannot be accessed without the easement. Mr. Bucolo stated this matter is preventing connections to the sewer system. The Administrator stated she received a right-to-know request from Mr. Sager and provided the information to him and the Township also received a right-to-know request today from Mr. Sager.

RESOLUTIONS

A motion was made by Ernest Gehman and seconded by John Wynne to adopt all resolutions as stated on the June agenda. **No public comments received.**

All ayes

Absent: David Davidson

EXECUTIVE SESSION

Executive session was called to discuss possible litigation.

ADJOURNMENT

A motion was made by Michael Krestynick and seconded by John Bakenstose to adjourn the meeting at 7:18 p.m. **No public comments received.**

All ayes

Absent: David Davidson

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Respectfully submitted,

Administrator, Susan J. Brown