

**WASHINGTON TOWNSHIP MUNICIPAL AUTHORITY  
MINUTES  
MAY 20, 2010**

**CALL TO ORDER**

The regular meeting of The Washington Township Municipal Authority was called to order by Chairman Michael Krestynick at 6:04 p.m. on Thursday, May 20, 2010, at the Washington Township Municipal Building. The meeting opened with the Pledge of Allegiance.

**ROLL CALL**

The following members were present: Michael Krestynick, David Davidson, John Wynne, Jr., John Backenstose, Ernest Gehman, Susan Brown, Administrator, Michael Setley, Esquire, Stuart Rosenthal, P.E., Gilmore & Associates, Inc. Bob Maul, BWM. There were fifteen (15) members of the public in attendance this evening.

Absent:

**TAPING OF MEETING**

The meeting was recorded as an aid in the preparation of the minutes. It was noted that Mr. Jim Treichler was taping the meeting this evening as well as the Administrator.

**APPROVAL OF APRIL 15, 2010 MEETING MINUTES**

Mr. Krestynick asked for any questions on the minutes from the April Board meeting. A motion was made by John Wynne and seconded by Ernest Gehman to approve the minutes as prepared for the April 15, 2010 meeting. **No public comments received.**

All ayes

**PRESIDING OFFICER**

**TREASURER'S REPORT**

Mr. Wynne reported the transfer of funds for the month will be in the amount of \$28,000 to the sewer revenue account. The overall bank accounts and sewer revenue fund increased \$143,000 primarily due to the receipt of the quarterly billing money collected by First States. The correction to the Spring Valley Village and Woodstone Homes money in terms of what fund the money should have been deposited into has been resolved in the month of April and this has resulted in a net reduction of almost \$15,000 in the support fund and an increase of almost \$15,000 in the sewer revenue account.

Mr. Wynne also reported the projected shortfall for the June debt service payment is approximately \$52,316, which would be drawn from the support fund. This all hinges on resolution of the agreement with Barto Industry with respect to their contractual obligations. If Barto Industry comes through with the money they have said they will there will be no need to borrow money from the support fund.

**ENGINEER'S REPORT**

**NPDES Permit:**

Engineer Rosenthal reported the NPDES Permit renewal for the Treatment Plant was received on April 15<sup>th</sup> and we are now operating under the new permit parameters, which includes new influent and effluent testing and a compliance schedule to meet more stringent requirements as far as chlorine residual and phosphorus in the effluent. Mr. Rosenthal also informed the Board two price quotes have been received for the piping modification at the Treatment Plant.

**Infiltration Survey:**

A scope of services and budget has been submitted from Gilmore & Assoc. to conduct a nighttime infiltration survey over in the Weinstein Road Pump Station service area. This would be a one time study with nighttime measurements at selected manholes in the service area. A report would be submitted to the WTMA. This would be scheduled to occur after a significant rain event. The price submitted is \$2,200 for two (2) Gilmore employees to conduct this work. Mr. Maul will meet with Gilmore staff during the daytime hours to identify manholes and make sure they can open them.

**Capital Budget/Priority List:**

An expanded and revised version of this list was distributed to the Board Members for review and discussion. The priority items identified have been scheduled so that it can be spread out over a period of time to make it more affordable and at some point a major upgrade will be necessary for the Treatment Plant and the Swamp Creek Pump Station. There are several items to be addressed this year for a total cost of about \$40,000.

**West Tract:**

Work is proceeding in the next phase of construction at the West Tract.

A motion was made by John Wynne and seconded by John Backenstose granting conceptual approval and authorizing the Engineer and the Treatment Plant Operator to move forward to bring items back to the Board one at a time for approval. **No public comments received.**

All ayes

A motion was made by John Backenstose and seconded by John Wynne authorizing Gilmore & Associates to proceed with the I & I work at the cost of \$2,200. **No public comments received.**

All ayes

**Act 537:**

Mr. Rosenthal reported he is working on the reimbursement application for the Act 537. It is expected the Authority will receive approximately \$25,000.

## **BWM REPORT**

### **WWTP:**

- Mr. Maul reported the #1 Digester has been cleaned.
- The sludge hauling has been increased to ensure there is no storage of phosphorus in the tanks.
- A motor was replaced on a re-aeration blower and the unit is back in operation.
- Will begin the process of raising the operating level of the chlorine tanks approximately one foot.

## **SOLICITOR'S REPORT**

Mr. Setley stated he will need an Executive Session this evening to discuss threatened litigation and also a personnel matter.

- Mr. Setley reported there has been little progress on the easement at the Treichler property. Mr. Setley stated the WTMA may need to move ahead with condemnation. A substantial right-to-know request was received from Mr. Treichler's attorney.
- Letters have been received from Meadowbrook with a request to purchase fourteen (14) EDU's and a separate letter with respect to water service. Mr. Setley stated there is certainly no reason not to sell the sewer capacity to Mr. Mingey as requested. The water issue is a matter to be discussed in Executive Session due to threatened litigation.
- The Spring Valley Village Amendment to the Sewer Capacity Allocation Agreement has been drafted and signed by Mr. Williams which changes the agreement from the purchase of thirty (30) EDU's in 2010 to the purchase of sixty (60) EDU's (five (5) per month) in 2011. This will allow the payments to go toward both debt service payments.

A motion was made by John Wynne and seconded by David Davidson authorizing the execution of the Amended Sewer Capacity Allocation Agreement between Spring Valley Village and WTMA.

All ayes

### **Public Comment:**

**Elaine Pennington, County Line Road**, asked what the purchase price of each EDU. Mr. Setley stated the agreement with Spring Valley pre-dates the change in the EDU rate. They pay \$6500 plus the \$130 facility fee.

## **EXECUTIVE SESSION**

Executive session was called at 6:21 p.m. by Chairman Krestynick. The meeting reconvened at 6:50 p.m.

## **ADMINISTRATIVE SERVICES AGREEMENT**

May 20, 2010

A motion was made by John Wynne and seconded by John Backenstose to execute the Administrative Services Agreement between WTMA and Washington Township.

Chairman Krestynick explained this Agreement is between the WTMA and Washington Township which contracts the services of a Township Employee, Susan Brown for the position of Administrator to the WTMA. The Township Board of Supervisors requested a new agreement be put into place for this service. This agreement lists the scope of services provided and the terms of employment.

**Public Comment:**

**David Moyer, Passmore Road**, questioned if this is for a forty (40) hour week. Mr. Setley stated yes and Mr. Moyer explained last year the office staff was made to work 8 ½ hour days and now it has been changed back to 8 hour days so the staff is only working 37 ½ hours a week and the tax payers are being cheated. Mr. Setley stated this is out of the hands of the Authority and Mr. Moyer stated the Authority should set the example for the current Board of Supervisors and say Ms. Brown should have to work till 4:30. Mr. Moyer feels he should be getting the best bang for his buck. Ms. Brown explained she does not close the office over lunch and works thru lunch at her desk. Mr. Setley stated WTMA is reimbursing the Township 100% plus an administrative fee. Mr. Wynne stated he felt the agreement was fine as written. Mr. Moyer stated his taxes went up \$70 dollars for sewer and he wants to make sure he is getting his money's worth and he doesn't get paid for lunch and it is a law unless they are salaried employees they must get a lunch period. **No other public comments.**

All ayes

Mr. Setley also stated he has Ms. Brown's cell number and has talked to her during lunch and during breakfast and dinner and she has always been available.

**NEW BUSINESS**

**UNFINISHED BUSINESS**

- Hydrant painting-*ongoing*
- Utility Billing will be on the June agenda

**Public Comment:**

**David Moyer**, stated for the hydrant painting the Authority could check into the community service program at Berks County.

**PUBLIC COMMENT**

None

**COMMUNICATIONS**

None

May 20, 2010

**RESOLUTIONS**

A motion was made by John Wynne and seconded by Ernest Gehman to adopt all resolutions as stated on the May agenda and transfer funds in the amount of \$28,000. **No public comments received.**

All ayes

**ADJOURNMENT**

A motion was made by John Wynne and seconded by David Davidson to adjourn the meeting at 6:55 p.m. **No public comments received.**

All ayes

Respectfully submitted,

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Secretary, David Davidson