

**WASHINGTON TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MINUTES
JANUARY 4, 2010**

CALL TO ORDER

As advertised, the annual reorganization meeting of the Board of Supervisors was called to order at 7:00 p.m. by Supervisor, Tonya Bauer, on Monday, January 4, 2010, at the Washington Township Municipal Building. The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Supervisors, Tonya Bauer, Ernest Gehman James Roma, Secretary/Manager Jason S. Ganster and approximately 20 people in attendance.

REORGANIZATION

TEMPORARY CHAIRPERSON APPOINTED

A motion was made by Ernest Gehman and seconded by James Roma to appoint Tonya Bauer as temporary Chairperson in order to receive nominations for the position of Chairperson of the Board for 2010. **No public comments received.**

All ayes

TEMPORARY SECRETARY APPOINTED

A motion was made by Tonya Bauer and seconded by Ernest Gehman to appoint Jason S. Ganster as temporary Secretary in order to record the nominations for Chairperson of the Board.

No public comments received.

All ayes

NOMINATIONS CLOSED

A motion was made by Ernest Gehman and seconded by Tonya Bauer to close the nominations.

No public comments received.

All ayes

NOMINATIONS FOR CHAIRPERSON

A motion was made by Ernest Gehman and seconded by James Roma nominating Tonya Bauer as Chairperson of the Board of Supervisors for the year 2010.

No public comments received.

All ayes

A Motion was made by Ernest Gehman and seconded by James Roma to close the nominations.

No public comments received.

All ayes

TONYA BAUER IS DECLARED CHAIRPERSON OF THE BOARD FOR 2010.

NOMINATIONS FOR VICE-CHAIRPERSON

A motion was made by James Roma and Seconded by Tonya Bauer to nominate Ernest Gehman as Vice-Chairperson of the Board of Supervisors for 2010.

No public comments received.

All ayes

A motion was made by James Roma and seconded by Tonya Bauer to close the nominations.
No public comments received.

All ayes

ERNEST GEHMAN IS DECLARED VICE-CHAIRPERSON FOR 2010.

PUBLIC COMMENT

William Piersol commented that he would like to see a group or steering committee established to research the WTMA to see what can be done about the debt and the new tax that was imposed. At the end of the research then possibly a firm can review anything that is found by this committee and take the appropriate action with the WTMA.

AFFIRMATION OF TOWNSHIP EMPLOYEES/VARIOUS RESOLUTIONS PERTAINING TO EMPLOYEES

A motion was made by Ernest Gehman and seconded by James Roma to make the following appointments:

Appointment of Township Manager/Secretary Jason S. Ganster

Appointment of Susan Brown as the WTMA Administrator

Appointment of full-time office personnel: Doug Bleam, Treasurer, Tina Orff and Susan Brown for 2010.

Appointment of full-time road employees: Brian Mohr, Jayme Benfield, Charles Good and David Heimbach for 2010.

Appointment of the following permanent part-time and/or seasonal (snow emergency) employees: Ronald Kehl, Ernest Gehman, James Roma and Tonya Bauer for 2010.

Resident Daniel Stauffer questioned why Sue Brown was appointed under the full-time office personnel; he thought she was part time. Mr. Stauffer questioned how is everything broken down. Township Manager, Jason S. Ganster explained that Sue Brown is a Township Employee that is contracted out to the WTMA for a 75% / 25% working agreement.

No further public comments received.

All ayes

A motion was made by Ernest Gehman and seconded by James Roma to appoint Brian Mohr as Road Master for 2010.

No public comments received.

All ayes

ADMINISTRATIVE ITEMS

A motion was made by Ernest Gehman and seconded by James Roma to establish the Treasurer's Bond in the amount of \$650,000.00 with the Board of Auditors.

No public comments received.

All ayes

RESOLUTION NO 2010 – 1 ADOPTED/WAGE SCHEDULE

A motion was made by Ernest Gehman and seconded by James Roma to adopt Resolution No. 2010 – 1 Wage Schedule, as approved with the adoption of the 2010 Budget for all Township employees.

No public comments received.

All ayes

MILEAGE RATE SET

A motion was made by James Roma and seconded by Ernest Gehman to set the mileage rate for officials/employees using their own vehicles for Township business at \$.49 cents per mile for 2010.

No public comments received.

All ayes

RESOLUTION NO. 2010 – 2 -- SAFETY MANUAL

RESOLUTION NO. 2010 – 3 -- CDL OPERATOR MANUAL

RESOLUTION NO. 2010 – 4 -- TOWNSHIP PERSONNEL MANUAL

A motion was made by Ernest Gehman and seconded by James Roma to re-adopt the Resolutions No. 2010-2, 2010 – 3 and 2010 – 4.

No public comments received.

All ayes

Township Manager, Jason S. Ganster read a letter he received from James Roma resigning as an alternate to the Zoning Hearing Board due to him being elected Supervisor. A motion was made by Ernest Gehman and seconded by Tonya Bauer to accept James Roma’s resignation letter with regret.

No public comments received.

All ayes

PROFESSIONAL APPOINTMENTS

A motion was made by Ernest Gehman and seconded by James Roma to appoint LTL Consultants, Ltd. as the Township’s Engineering firm for 2010, Zoning Officer, Well Permit Officers and Electrical Inspectors for 2010 and to adopt Resolution No. 2010 – 5, establishing the fees for their services.

No public comments received.

All ayes

RESOLUTION 2010 – 6 APPOINTING SEWAGE ENFORCEMENT OFFICERS

A motion was made by James Roma and seconded by Ernest Gehman to appoint LTL Consultants, Ltd. as the Township’s Sewage Officers for 2010, and to adopt Resolution 2010 – 6, establishing permit fees for 2010 and naming the following individuals as sewage officers:

- Primary SEO – Bradley A. Pflum #02972
- Alternates – Daniel E. Levengood #02134
- John E. Yoder #03266
- William D. Wallace #03573
- Sean DeLong #02866

No public comments received.

All ayes

RESOLUTION 2010 – 7 APPOINTING BUILDING CODE OFFICIALS

A motion was made by Ernest Gehman and seconded by James Roma adopting Resolution 2010 – 7, appointing LTL Consultants, Ltd. as the Township’s Building Code Official, in order to administer and enforce the PA Construction Code within the Township for 2010. A question was asked from the audience when LTL Consultants, Ltd. was in this position before and he was told two (2) years ago.

No further public comments received.

All ayes

The Supervisors then agreed to have the Township Manger, Jason S. Ganster meet with Glen Powell of Envirotech and Associates to have them finish up any outstanding items.

SOLICITOR APPOINTMENT

A motion was made by James Roma and seconded by Ernest Gehman to appoint Daniel P. Becker, Esquire, as the Township's Legal Counsel for 2010 at the rate of \$145.00 per hour. Resident Curtis Rader questioned where was the firm from and how many lawyers. Mr. Rader was told Wyomissing and at least ten (10). Resident Brian Mohr questioned how many lawyers were interviewed and he was told four (4).

No further public comments received.

All ayes

TAX RELATED MOTIONS

A motion was made by Ernest Gehman and seconded by James Roma to reappoint the Boyertown Area School District to collect the earned income and EMS and occupational privilege taxes for 2010.

No public comments received.

All ayes

A motion was made by James Roma and seconded by Ernest Gehman to re-appoint the Tax Claim Bureau of Berks County as Collector of all delinquent real estate taxes imposed by the Township upon real estate located within its boundaries for 2010.

No public comments received.

All ayes

DESPORITORIES NAMED

A motion was made by Ernest Gehman and seconded by James Roma to re-appoint National Penn Bank and the PA Local Government Investment Trust as Depositories of all Township funds for 2010.

No public comments received.

All ayes

CONVENTION APPOINTMENTS

A motion was made by Ernest Gehman and seconded by James Roma certifying the Delegates to the State Convention held in April as Tonya Bauer, Ernest Gehman, James Roma and Jason S. Ganster, with compensation at their regular employee rate to be given while attending.

No public comments received.

All ayes

A motion was made by Ernest Gehman and seconded by James Roma appointing Tonya Bauer as the Voting Delegate for the State Convention. It was explained that the Voting Delegate votes on proposed Resolutions and changes at PSATS.

No public comments received.

All ayes

A motion was made by Ernest Gehman and seconded by James Roma authorizing Susan Brown and Jason S. Ganster to attend Shippensburg Institute for Municipal Secretaries and Clerks, if desired, whenever scheduled for 2010. Resident Curtis Rader questioned why the Township is paying for an Authority person. Township Manager stated that the Board of Supervisors would

have to look at the WTMA contract. A motion was made James Roma and seconded by Ernest Gehman to rescind the previous motion.

No public comments received.

All ayes

A motion was made by Ernest Gehman and seconded by James Roma for Jason S. Ganster to attend Shippensburg Institute for Municipal Secretaries and Clerks, if desired, whenever scheduled for 2010.

No public comments received.

All ayes

FIRE COMPANY/BERKS MONT TOWING RESOLUTIONS, RESOLUTION NO 2010 – 8/VOLUNTEER FIRE COMPANY

A motion was made by James Roma and seconded by Tonya Bauer to adopt Resolution No. 2010 – 8, recognizing the Volunteer Barto Fire Company as the official fire company of Washington Township.

No public comments received.

2 ayes

Ernest Gehman - abstained

RESOLUTION 2010 – 9/FIREMEN RELIEF FUND

A motion was made by James Roma and seconded by Tonya Bauer to adopt Resolution No. 2010 – 9, giving the Volunteer Barto Fire Company 100% of the Firemen Relief Funds distributed yearly.

No public comments received.

2 ayes

Ernest Gehman – abstained

VOLUNTEER BARTO FIRE COMPANY PERSONNEL TO ATTEND VARIOUS FUNCTIONS

A motion was made by James Roma and seconded by Tonya Bauer granting the Volunteer Barto Fire Company personnel permission to attend the various functions listed in the letter submitted and authorizing the Secretary/Manager to notify the Township’s insurance carrier in order that fire company personnel are covered for “standby” and worker compensation coverage. Supervisor Roma questioned what is “standby coverage”. It was explained to him that it is whenever it is not at a fire scene.

No public comments received.

2 ayes

Ernest Gehman - abstained

RESOLUTION 2010 – 10 ADOPTED/BERKS-MONT TOWING

A motion was made by Ernest Gehman and seconded by James Roma to adopt Resolution No. 2010 – 10, appointing Berks-Mont Towing and Recovery as the approved storage garage, removal and impoundment of illegally parked vehicles within the Township and approving their current rate of fees. Resident Piersol questioned if the fees are passed on to the vehicle owner. He was told yes.

No further public comments received.

All ayes

APPOINTMENT AND/OR RE-APPOINTING OF PERSONS FILING COMMITTEE OPENINGS

PLANNING COMMISSION APPOINTMENTS

A motion was made by James Roma and seconded by Ernest Gehman to appoint Elaine Pennington and Craig Morder to the Planning Commission with terms that will expire on 12/31/2013.

No public comments received.

All ayes

ENVIROMENT ADVISORY COUNCIL

Supervisor Gehman resigned from the EAC as a regular member. A motion was made by James Roma and seconded by Tonya Bauer to accept Mr. Gehman's resignation with regret.

No public comments received.

All ayes

A motion was made by James Roma and seconded by Ernest Gehman to make the following appointments to the Environmental Advisory Council:

Appointment of Dirk Boughter for a three (3) year term to expire on 12/31/12.

Appointment of Dorothy Dornsife for a three (3) year term to expire on 12/31/12.

No public comment received.

All ayes.

A motion was made by James Roma and seconded by Tonya Bauer to appoint Ernest Gehman as an alternate to the EAC.

No public comment received.

All ayes

UNIFORM CONSTRUCTION CODE BOARD OF APPEALS

A motion was made by Ernest Gehman and seconded by James Roma to appoint Richard J. Deskie to the Uniform Construction Code Board of Appeals with for a three (3) year term to expire on 12/31/13.

No public comments received.

All ayes

AG ADVISORY COUNCIL

A motion was made by James Roma and seconded by Tonya Bauer to appoint Supervisor Ernest Gehman as the Supervisor needed for this Council.

No public comments received.

All ayes

A motion was made by Ernest Gehman and seconded by James Roma to appoint the following individuals to the Ag Advisory Council:

Kenneth Ehst

Alan Fronheiser

Herman Shuhler

Richard Nuss

No public comment received.

All ayes

RECREATION ADVISORY COMMITTEE

A motion was made by James Roma and seconded by Ernest Gehman to make the following appointments to the Recreation Advisory Committee:

- Appointment of Debra Kehs for a three (3) year term to expire on 12/31/12
- Appointment of Amy Willson for a three (3) year term to expire on 12/31/12
- Appointment of Stephanie Bill for a three (3) year term to expire on 12/31/12

No public comments received.

All ayes

TRANSPORTATION COMMITTEE

A motion was made by Ernest Gehman and seconded by James Roma for the following appointments to the Transportation Committee:

- Appointment of Michael Miller and Michael O'Donnell for a three (3) year term to expire on 12/31/12.

No public comments received.

All ayes

WASHINGTON TOWNSHIP MUNICIPAL AUTHORITY

A motion was made by Ernest Gehman to appoint Supervisor James Roma to the Washington Township Municipal Authority, but the motion died due to lack of a second. A motion was made by Tonya Bauer and seconded by James Roma to appoint Supervisor Ernest Gehman to the Washington Township Municipal Authority with a term to expire on 12/31/14. Resident Curtis Rader questioned if that appointment was a conflict of interest. Ms. Bauer stated that a Supervisor to be on that Authority was in the agreement with the Township. Mr. Rader still questioned if it was a conflict of interest and he does not believe that a Supervisor should be sitting on the Sewer Authority. So noted.

No further public comments received.

All ayes

VACANCY BOARD CHAIRMAN

A motion was made by James Roma to appoint Bill Piersol as Chairman of the Vacancy Board for 2010. Motion died due to lack of a second. A motion was made by Ernest Gehman and seconded by Tonya Bauer to appoint Joseph S. Bachkai III as the Chairman of the Vacancy Board for 2010. Resident Curtis Rader questioned why three (3) democrats would appoint a republican. He was told the Board is picking who they feel would be best for the job.

No further public comments received.

All ayes

ZONING HEARING BOARD APPOINTMENTS

A motion was made by James Roma and seconded by Ernest Gehman to appoint Rodney Boyer for a three (3) year term to expire on 12/31/12.

No public comments received.

All ayes

A motion was made by Jim Roma and seconded by Ernest Gehman to nominate Joe Wolfgang as an alternate member to the Zoning Hearing Board with a term to expire on 12/31/11.

No public comments received.

All ayes

A motion was made by Jim Roma and seconded by Ernest Gehman to appoint Lee Moyer as an alternate member to the Zoning Hearing Board with a term to expire on 12/31/12.

No public comment received.

All ayes

SAFETY COMMITTEE

A motion was made by Ernest Gehman and seconded by James Roma to appoint/re-appoint the following members to the Safety Committee:

Jason S. Ganster	(Executive)
Doug Bleam	(Administration)
Brian Mohr	(Public Works)
Charles Good	(Public Works)
Jayne Benfield	(Public Works)
David Heimbach	(Public Works)
Ronald Kehl	(Parks)
Matthew Bakes	(Fire Dept.)
Ernest Gehman	(Fire Dept. Alternate)

No public comments received.

All ayes

DISPUTE COMMITTEE/GABEL QUARRY

A motion was made by Tonya Bauer and seconded by Ernest Gehman to appoint Supervisor, James Roma, to serve as the Quarry Liaison of the Dispute Committee for Gabel Quarry for 2010.

No public comments received.

All ayes

OTHER APPOINTMENTS

EMERGENCY MANAGEMENT COORDINATOR AND DEPUTIES

A motion was made by Ernest Gehman and seconded by James Roma to appoint Bruce Hoffman as Emergency Management Coordinator for 2010.

No public comments received.

All ayes

A motion was made by Ernest Gehman and seconded by James Roma to appoint Charles Good and Richard Hoffman as Deputy Emergency Management Coordinators for 2010.

No public comments received.

All ayes

FIRE COMPANY RELATED MOTIONS

A motion was made by James Roma and seconded by Tonya Bauer to appoint the following fire police officers for 2010:

Fire Police Captain 97	– Thomas Nester
Fire Police Lieutenant 97	– Richard Hoffman
Fire Police Sergeant 97	– Daniel Nester
97 – 204	– Ralph Gehman
97 – 205	– Matt Bakes
97 – 206	– A. Fronheiser
97 – 207	– Matt Gehman

No public comments received.

All ayes

A motion was made by James Roma and seconded by Tonya Bauer to appoint Matthew Bakes as State Fire Marshall.

No public comments received.

2 ayes

Ernest Gehman – abstained

A motion was made by James Roma and seconded by Tonya Bauer to re-appoint Matthew Bakes as Township Fire Marshall and Matthew Gehman as Assistant Fire Marshall for 2010.

No public comments received.

2 ayes

Ernest Gehman - abstained

NON-UNIFORMED PENSION FUND

A motion was made by Ernest Gehman and seconded by James Roma to re-appoint the Township Manager, Jason S. Ganster as Chief Administrative Officer of the Township's Non-Uniformed Pension Fund for 2010.

No public comments received.

All ayes

ADA HANDICAPPED NON-DISCRIMINATION COORDINATOR

A motion was made by Ernest Gehman and seconded by James Roma to appoint Township Manager, Jason S. Ganster as the ADA Handicapped Non-Discrimination Coordinator for 2010.

No public comments received.

All ayes

RESOLUTION 2010 – 11 DESIGNATION OF OPEN RECORDS OFFICER

A motion was made by James Roma and seconded by Ernest Gehman to designate Township Manager, Jason S. Ganster as the Washington Township Open Records Officer.

No public comments received.

All ayes

UPPER PERKIOMEN WATERSHED COALITION REPRESENTATIVE

At this point the current representative has not been reached yet, which is Norman Wheeler, the Board of Supervisors would like to wait until the January 28, 2010 meeting to make a decision.

A motion was made by Ernest Gehman and seconded by James Roma adopting Resolution 2010 – 12 naming four (4) authorized signatures where two (2) are required for National Penn Bank.

No public comments received.

All ayes

A motion was made by Ernest Gehman and seconded by James Roma adopting Resolution 2010 – 13 establishing the building and zoning fees.

No public comments received.

All ayes.

OTHER MOTIONS

A motion was made by James Roma and seconded by Ernest Gehman to reaffirm all other fee schedules not dealt with at the reorganization this evening as published by General Code in the Township's Codification Book.

No public comments received.

All ayes

NEXT MEETING OF THE BOARD OF SUPERVISORS

Tonya Bauer announced that the next regularly scheduled meeting of the Board of Supervisors would be held on Thursday, January 28, 2010, beginning at 7:00 p.m.

ADJOURNMENT

A motion was made by Ernest Gehman and seconded by James Roma to adjourn at 7:45p.m.

No public comment received.

All ayes

Respectfully Submitted

Jason S. Ganster
Secretary/Manager