

**WASHINGTON TOWNSHIP BOARD OF SUPERVISORS
REORGANIZATION MINUTES
JANUARY 5, 2009**

CALL TO ORDER

As advertised, the annual reorganization meeting of the Board of Supervisors was called to order at 7:00 p.m. by Supervisor, Michael E. Krestynick, on Monday, January 5, 2009, at the Washington Township Municipal Building. The meeting opened with the Pledge of Allegiance.

ROLL CALL

The following members were present: Supervisors, Michael E. Krestynick, Brian S. Mohr, Tonya Bauer, Secretary/Manager Jason S. Ganster, and Solicitor Stephen Price, Allen Madeira from Envirotech and Associates, Inc. and two (2) residents in attendance.

REORGANIZATION

TEMPORARY CHAIRPERSON APPOINTED

A motion was made by Brian Mohr and seconded by Tonya Bauer to appoint Michael Krestynick as temporary Chairperson in order to receive nominations for the position of Chairperson of the Board for 2009. **No public comments received.**

All ayes

TEMPORARY SECRETARY APPOINTED

A motion was made by Tonya Bauer and seconded by Brian Mohr to appoint Jason S. Ganster as temporary Secretary in order to record the nominations for Chairperson of the Board. **No public comments received.**

All ayes

NOMINATIONS CLOSED

A motion was made by Tonya Bauer and seconded by Brian Mohr to close the nominations. **No public comments received.**

All ayes

NOMINATIONS FOR CHAIRPERSON

Brian Mohr nominating Michael Krestynick as Chairperson of the Board made a motion for 2009. Tonya Bauer nominating Brian Mohr as Chairperson of the Board made a motion for 2009. Michael Krestynick seconded the nomination for Michael Krestynick as Chairperson of the Board of Supervisors for 2009. **No public comments received.**

2 ayes – Brian Mohr & Michael Krestynick

1 no – Tonya Bauer

A Motion was made by Brian Mohr and seconded by Michael Krestynick to close the nominations. **No public comments received.**

All ayes

MICHAEL KRESTYCNICK IS DECLARED CHAIRPERSON OF THE BOARD FOR 2009.

NOMINATIONS FOR VICE-CHAIRPERSON

A motion was made by Brian Mohr and Seconded by Michael Krestynick to nominate Tonya Bauer as Vice-Chairperson of the Board of Supervisors for 2009.

No public comments received.

All ayes

A motion was made by Brian Mohr and seconded by Tonya Bauer to close the nominations.

No public comments received.

All ayes

TONYA BAUER IS DECLARED VICE-CHAIRPERSON FOR 2009.

AFFIRMATION OF TOWNSHIP EMPLOYEES/VARIOUS RESOLUTIONS PERTAINING TO EMPLOYEES

A motion was made by Tonya Bauer and seconded by Brian Mohr to make the following appointments:

Appointment of Township Manager/Secretary Jason S. Ganster

Appointment of Susan Brown as the WTMA Administrator

Appointment of full-time office personnel: Doug Bleam, (Treasurer), Tina Orff and Susan Brown for 2009.

Appointment of full-time road employees: Brian Mohr, Jayme Benfield, Charles Good and David Heimbach for 2009.

Appointment of the following permanent part-time and/or seasonal (snow emergency) employees: Ronald Kehl, Michael Krestynick and Tonya Bauer for 2009.

No public comments received.

All ayes

A motion was made by Michael Krestynick and seconded by Tonya Bauer to appoint Brian Mohr as Road Master for 2009. **No public comments received.**

2 ayes

Brian Mohr abstained

ADMINISTRATIVE ITEMS

A motion was made by Tonya Bauer and seconded by Brian Mohr to establish the Treasurer's Bond in the amount of \$650,000.00 with the Board of Auditors. **No public comments received.**

All ayes

RESOLUTION NO 2009 – 1 ADOPTED/WAGE SCHEDULE

A motion was made by Tonya Bauer and seconded by Brian Mohr to adopt Resolution No. 2009 – 1 Wage Schedule, retroactive to January 1, 2009, as approved with the adoption of the 2009 Budget for all Township employees. **No public comments received.**

All ayes

MILEAGE RATE SET

A motion was made by Tonya Bauer and seconded by Brian Mohr to set the mileage rate for officials/employees using their own vehicles for Township business at \$.54 cents per mile for 2009. **No public comments received.**

All ayes

RESOLUTION NO. 2009 – 2 – SAFETY MANUAL

RESOLUTION NO. 2009 – 3 – CDL OPERATOR MANUAL

RESOLUTION NO. 2009 – 4 – TOWNSHIP PERSONNEL MANUAL

A motion was made by Tonya Bauer and seconded by Brian Mohr to re-adopt the Resolutions No. 2009-2, 2009 – 3 and 2009 – 4. **No public comments received.**

All ayes

PROFESSIONAL APPOINTMENTS

A motion was made by Brian Mohr and seconded by Tonya Bauer to appoint Envirotech & Associates, Inc. as the Township’s Engineering firm for 2009, Zoning Officer, Well Permit Officers and Electrical Inspectors for 2009 and to adopt Resolution No. 2009 – 5, establishing the fees for their services. **No public comments received.**

All ayes

RESOLUTION 2009 – 6 APPOINTING SEWAGE ENFORCEMENT OFFICERS

A motion was made by Tonya Bauer and seconded by Brian Mohr to appoint Envirotech and Associates, Inc. as the Township’s Sewage Officers for 2009, to adopt Resolution 2009 – 6, establishing permit fees for 2009 and naming the following individuals as sewage officers:

Primary SEO – Allen Madeira SEO #02371

Alternate SEO’s

 Matt Hoffert SEO #03540

 Patrick White SEO #03494

 Fred Balliett SEO #03410

 Cindy Hix SEO #01553

Consulting Soil Scientists Seth Bacon, CPSSc

No public comments received.

All ayes

RESOLUTION 2009 – 7 APPOINTING BUILDING CODE OFFICIALS

A motion was made by Tonya Bauer and seconded by Brian Mohr adopting Resolution 2009 – 7, appointing Envirotech and Associates, Inc. as the Township’s Building Code Official, in order to administer and enforce the PA Construction Code within the Township for 2009.

SOLICITOR APPOINTMENT

A motion was made by Tonya Bauer and seconded by Brian Mohr to appoint Stephen Price, Esquire, as the Township’s Legal Counsel for 2009 at the rate of \$150.00 per hour.

No public comments received.

All ayes

TAX RELATED MOTIONS

A motion was made by Tonya Bauer and seconded by Brian Mohr to reappoint the Boyertown Area School District to collect the earned income and EMS and occupational privilege taxes for 2009. **No public comments received.**

All ayes

A motion was made by Brian Mohr and seconded by Tonya Bauer to re-appoint the Tax Claim Bureau of Berks County as Collector of all delinquent real estate taxes imposed by the Township upon real estate located within its boundaries for 2009. **No public comments received.**

All ayes

DESPORITORIES NAMED

A motion was made by Brian Mohr and seconded by Tonya Bauer to re-appoint National Penn Bank and the PA Local Government Investment Trust as Depositories of all Township funds for 2009. **No public comments received.**

All ayes

CONVENTION APPOINTMENTS

A motion was made by Tonya Bauer and seconded by Brian Mohr certifying the Delegates to the State Convention held in May as Michael Krestynick, Tonya Bauer, Brian Mohr and Jason S. Ganster, with compensation at their regular employee rate to be given while attending.

No public comments received.

All ayes

A motion was made by Michael Krestynick and seconded by Tonya Bauer appointing Brian Mohr as the Voting Delegate for the State Convention. **No public comments received.**

All ayes

A motion was made by Tonya Bauer and seconded by Brian Mohr authorizing Susan Brown and Jason S. Ganster to attend Shippensburg Institute for Municipal Secretaries and Clerks, if desired, whenever scheduled for 2009. **No public comments received.**

All ayes

FIRE COMPANY/BERKS MONT TOWING RESOLUTIONS, RESOLUTION NO 2009 – 8/VOLUNTEER FIRE COMPANY

A motion was made by Tonya Bauer and seconded by Brian Mohr to adopt Resolution No. 2009 – 8, recognizing the Volunteer Barto Fire Company as the official fire company of Washington Township. **No public comments received.**

All ayes

RESOLUTION 2009 – 9/FIREMEN RELIEF FUND

A motion was made by Brian Mohr and seconded by Michael Krestynick to adopt Resolution No. 2009 – 9, giving the Volunteer Barto Fire Company 100% of the Firemen Relief Funds distributed yearly. **No public comments received.**

2 ayes

Tonya Bauer abstained

VOLUNTEER BARTO FIRE COMPANY PERSONNEL TO ATTEND VARIOUS FUNCTIONS

A motion was made by Brian Mohr and seconded by Michael Krestynick granting the Volunteer Barto Fire Company personnel permission to attend the various functions listed in the letter submitted and authorizing the Secretary/Manager to notify the Township's insurance carrier in order that fire company personnel are covered for "standby" and worker compensation coverage. **No public comments received.**

2 ayes

Tonya Bauer abstained

RESOLUTION 2009 – 10 ADOPTED/BERKS-MONT TOWING

A motion was made by Tonya Bauer and seconded by Brian Mohr to adopt Resolution No. 2009 – 10, appointing Berks-Mont Towing and Recovery as the approved storage garage, removal and impoundment of illegally parked vehicles within the Township and approving their current rate of fees. **No public comments received.**

All ayes

RESOLUTION 2009 – 11 DESIGNATION OF OPEN RECORDS OFFICER

A motion was made by Brian Mohr and seconded by Tonya Bauer to designate Township Manager, Jason S. Ganster as the Washington Township Open Records Officer.

APPOINTMENT AND/OR RE-APPOINTING OF PERSONS FILING COMMITTEE OPENINGS

VACANCY BOARD CHAIRMAN

A motion was made by Tonya Bauer and seconded by Brian Mohr to re-appoint John Grubb to serve as Chairman of the Vacancy Board for 2009. **No public comments received.**

All ayes

ZONING HEARING BOARD APPOINTMENTS

A motion was made by Tonya Bauer and seconded by Brian Mohr to re-appoint Lester Zern for a three (3) year term to expire on 12/31/11, and to appoint Jim Roma as an alternate for a three (3) year term to expire on 12/31/11, to the Zoning Hearing Board.

No public comments received.

All ayes

PLANNING COMMISSION APPOINTMENTS

One position on this Commission is open and the Board of Supervisors will be interviewing candidates for this position. It was noted that there would be an open seat at the time of the Planning Commissions' next meeting.

ENVIROMENT ADVISORY COUNCIL

A motion was made by Tonya Bauer and seconded by Brian Mohr to make the following re-appointments to the Environmental Advisory Council:

Re-appointment of Ernest Gehman for a three (3) year term to expire on 12/31/11.

Re-appointment of Peter Price for a three (3) year term to expire on 12/31/11.

No public comments received.

All ayes

Tonya Bauer questioned if we, the Township, could expand this Council to more members. It was recommended that the Township Manager send a letter to the EAC to see if they would be interested in having alternate members appointed to this board.

Brian Mohr questioned the Supervisors on what can be done with the Bally residents that bring their recyclable material to our Red Barn. It was recommended that the Township Manager send a letter to the EAC to see what they recommend doing about this problem.

UNIFORM CONSTRUCTION CODE BOARD OF APPEALS

A motion was made by Tonya Bauer and seconded by Brian Mohr to appoint Dennis Kline to the Uniform Construction Code Board of Appeals with for a three (3) year term to expire on 12/31/11. **No public comments received.**

All ayes

RECREATION ADVISORY COMMITTEE

A motion was made by Tonya Bauer and seconded by Brian Mohr to make the following re-appointments to the Recreation Advisory Committee:

Re-appointment of Elaine McFadyen for a three (3) year term to expire on 12/31/11

Re-appointment of Marisue Good for a three (3) year term to expire on 12/31/11

Re-appointment of Lorrie Zimmerman for a three (3) year term to expire on 12/31/11

No public comments received.

All ayes

TRANSPORTATION COMMITTEE

A motion was made by Brian Mohr and seconded by Tonya Bauer for the following appointments and re-appointments to the Transportation Committee:

Re-appointment of Douglass Vogt for a three (3) year term to expire on 12/31/11.

No public comments received.

All ayes

WASHINGTON TOWNSHIP MUNICIPAL AUTHORITY

A motion was made by Michael Krestynick to re-appoint Ed Littlefield to the Washington Township Municipal Authority, but the motion died due to lack of a second. Brian Mohr and Tonya Bauer stated they just want to interview other people. One position on this Commission is open and the Board of Supervisors will be interviewing candidates for this position.

SAFETY COMMITTEE

A motion was made by Tonya Bauer and seconded by Michael Krestynick to appoint/re-appoint the following members to the Safety Committee:

Jason S. Ganster	(Executive)
Doug Bleam	(Administration)
Brian Mohr	(Public Works)
Charles Good	(Public Works)
Jayne Benfield	(Public Works)
David Heimbach	(Public Works)
Ronald Kehl	(Parks)
Matthew Bakes	(Fire Dept.)
Ernest Gehman	(Fire Dept. Alternate)

No public comments received.

All ayes

DISPUTE COMMITTEE/GABEL QUARRY

A motion was made by Michael Krestynick and seconded by Brian Mohr to re-appoint Supervisor, Tonya Bauer, to serve as the Quarry Liaison of the Dispute Committee for Gabel Quarry for 2009. **No public comments received.**

All ayes

OTHER APPOINTMENTS

EMERGENCY MANAGEMENT COORDINATOR AND DEPUTIES

A motion was made by Brian Mohr and seconded by Tonya Bauer to appoint Charles Good as Emergency Management Coordinator for 2009. **No public comments received.**

All ayes

A motion was made by Tonya Bauer and seconded by Brian Mohr to appoint Bruce Hoffman as Deputy Emergency Management Coordinator for 2009. **No public comments received.**

All ayes

FIRE COMPANY RELATED MOTIONS

A motion was made by Tonya Bauer and seconded by Brian Mohr to appoint the following fire officers for 2009:

- Chief 22 – Matthew Bakes
- Deputy 22 – Ernest Gehman
- Assistant 22 – Matthew Gehman
- Lieutenant 22 – Andrew Fronheiser
- Lieutenant 22-1 – Ralph Gehman
- Lieutenant 22-2 – Jayme Benfield

No public comments received.

All ayes

A motion was made by and seconded by to appoint the following fire police officers for 2009

- Fire Police Captain 97 – Thomas Nester
- Fire Police Lieutenant 97 – Richard Hoffman
- Fire Police Sergeant 97 – Daniel Nester

No public comments received.

All ayes

A motion was made by Tonya Bauer and seconded by Brian Mohr to appoint Matthew Bakes as State Fire Marshall. **No public comments received.**

All ayes

A motion was made by Brian Mohr and seconded by Tonya Bauer to re-appoint Matthew Bakes as Township Fire Marshall and Charles Kemp as Assistant Fire Marshall for 2009.

No public comments received.

All ayes

NON-UNIFORMED PENSION FUND

A motion was made by Brian Mohr and seconded by Tonya Bauer to re-appoint the Township Manager, Jason S. Ganster as Chief Administrative Officer of the Township's Non-Uniformed Pension Fund for 2009. **No public comments received.**

All ayes

ADA HANDICAPPED NON-DISCRIMINATION COORDINATOR

A motion was made by Brian Mohr and seconded by Tonya Bauer to appoint Township Manager, Jason S. Ganster as the ADA Handicapped Non-Discrimination Coordinator for 2009.

No public comments received.

All ayes

UPPER PERKIOMEN WATERSHED COALITION REPRESENTATIVE

A motion was made by Brian Mohr and seconded by Tonya Bauer to re-appoint Norman Wheeler as the Township's Representative to the Upper Perkiomen Watershed Coalition.

No public comments received.

All ayes

OTHER MOTIONS

A motion was made by Tonya Bauer and seconded by Brian Mohr to reaffirm all other fee schedules not dealt with at the reorganization this evening as published by General Code in the Township's Codification Book. **No public comments received.**

All ayes

NEXT MEETING OF THE BOARD OF SUPERVISORS

Michael Krestynick announced that the next regularly scheduled meeting of the Board of Supervisors would be held on Thursday, January 22, 2009, beginning at 7:00 p.m.

Michael Krestynick also announced that the Annual Board of Auditors meeting has been rescheduled until Thursday, January 8, 2009 at 6:00 p.m., due to inclement weather that is expected on January 6, 2009.

ADJOURNMENT

A motion was made by Tonya Bauer and seconded by Brian Mohr to adjourn at 8:15 p.m.

All ayes